

**2 Positions as Student Assistants (Tutors) (40 hrs/month) for 6 months**  
**ID: UNA B Economics**

**Application Deadline: February 10, 2020**

**Tasks:**

- Conducting the tutorial (in English) that accompanies the course Understanding North America B, focus on Economics
- Administration of the online platform Blackboard
- Course preparation: research and acquisition of literature
- Preliminary corrections of handed in essays and assignments (everything will be handed in in English, and might partly be handwritten)
- Preparation and coordination of the final exam through the E-Examination center

**Applicants should fulfill the following:**

- The tutorial requires fundamental knowledge of economics and the ability to teach it in English
- Excellent English skills, both written and spoken, in order to conduct the tutorial
- Strong organization skills for the coordination of the tutorials with the tutors from the other departments and the communication between students and instructors
- The ability to work in a team
- The ability to work independently
- Good research skills and good knowledge of the library
- Students studying in MA North America Studies (with a BA in north American studies) or students who are at least in the 4<sup>th</sup> semester of BA North American studies or students who have a BA in Economics

**More Information**

Please send your full application indicating the ID as one pdf document via E-Mail to Prof. Max Steinhardt: [economics@jfki-fu-berlin.de](mailto:economics@jfki-fu-berlin.de) or via mail to.  
Freie Universität Berlin

Zentralinstitut John-F.-Kennedy-Institut

Wirtschaft

Herrn Prof. Max Steinhardt

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By sending your application as a pdf, you are consenting to the fact that your data will be processed and saved electronically.

Please be aware that the FU Berlin is not liable for the safety of your personal data if these are sent electronically and not secured.